



# Bookkeeping & Payroll Solutions



"The Financial Management Solution For Your Business"

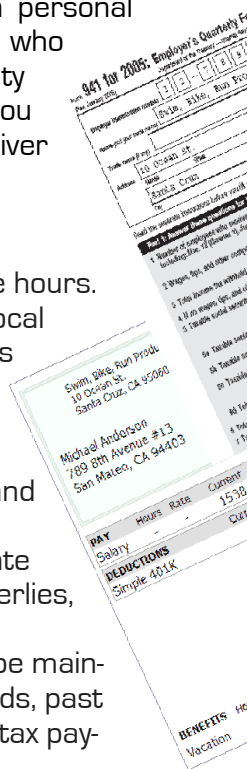
DRPAYROLL "PAINLESS PAYROLL DONE RIGHT!"

## Say good-bye to payroll hassles

Now you can trust your payroll is in good hands. There's nothing better than personal attention from a trusted advisor who knows your business. Our high quality payroll service is customized for you and your business. Rely on us to deliver top quality service all year long.

## Accurate payroll you can count on

- Each payday, tell us your employee hours. We calculate all federal, state, and local taxes, as well as voluntary deductions such as retirement plan contributions or insurance premiums. It's all guaranteed to be 100% accurate.
- Your tax deposits will be on time and correct—every time.
- We complete your federal and state payroll filings for you, including quarterlies, year end.
- All of your payroll information will be maintained and available: employee records, past pay stubs, tax filings, and records of tax payments.



## Can I switch payroll providers mid-year?

YES! As long as you have records of your payroll history, you can switch at any time.

## What do I need to get started?

All we need is your company and employee information, and payroll history (if any) for this year. Call us to schedule an appointment to discuss your payroll requirements. We will design a customized payroll solution for you.

## Can I import this information to my accounting software?

You can import your payroll data into accounting software such as QuickBooks®, QuickBooks Online Edition, QuickBooks for Mac, ATX Cash Command, ATX Total Command, and Microsoft® Money, so that all information is in one place.

## What about W-2's?

At year-end, we create W-2 forms for you and your employees. And we take care of filing them with the Social Security Administration.

**All prices are per pay period**

### NO SET-UP FEE!

**Each pay day, just provide us with employee hours and we'll take care of the rest.**

We provide:

- \* Support for wide range of pay types
- \* Sick, vacation & holiday pay accruals
- \* Federal, state & local tax calculations
- \* Voluntary deduction calculations
- \* Paycheck printing
- \* Direct deposit with detailed pay stubs
- \* 100% accuracy guarantee

**You never have to worry about upcoming tax obligations...we take care of everything.**

This includes:

- \* Federal tax deposits
- \* Quarterly 941's
- \* Annual 940's and 944's
- \* Employee W-2's
- \* 1099 MISC filing
- \* State tax deposits
- \* Quarterly state tax forms
- \* Annual state tax forms
- \* EFTPS (Electronic Federal Tax Payment System)

### PRICE LIST—EFFECTIVE JUNE 1, 2008

CHECKS	WEEKLY *	BI-WKLY/MTHLY *	MONTHLY
1-3	\$20.00	\$30.00	\$40.00
4	25.00	35.00	45.00
5	30.00	40.00	50.00
6	35.00	45.00	55.00
7	40.00	50.00	60.00
8	45.00	55.00	65.00
9	50.00	60.00	70.00
10	55.00	65.00	75.00
11	57.50	67.50	77.50
12	60.00	70.00	80.00
13	62.50	72.50	82.50
14	65.00	75.00	85.00
15	67.50	77.50	87.50
16	70.00	80.00	90.00
17	72.50	82.50	92.50
18	75.00	85.00	95.00
19	77.50	87.50	97.50
20	80.00	90.00	100.00
21	82.50	92.50	102.50
22	85.00	95.00	105.00
23	87.50	97.50	107.50
24	90.00	100.00	110.00
25	92.50	102.50	112.50
25+	<b>ADD \$1.25 EACH ADDITIONAL CHECK UP TO 50 OVER 50 CALL FOR PRICE</b>		